

BLES SURVEY FORM 10A
TERMINATION OF CONTRACT OF SERVICES

NOTICE OF TERMINATION

Issued to **Mr./Ms.** _____

Based on the evaluation of your performance (see attached) on the conduct of the _____, your output has been noted to be below the requirements of:

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Delivery: on the average, 5 establishments per day

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Retrieval: on the average, 2.5 questionnaires collected per day

Your services as PBI-Enumerator is therefore terminated effective _____ in accordance to the following provision of your contract:

“5. That notwithstanding the fixed duration of employment, this contract of services can be terminated anytime by the **FIRST PARTY** for just cause such as but not limited to the unsatisfactory performance of the **SECOND PARTY**, i.e. failure to meet the required outputs and/or unavailability of funds and only after due notice to the Second Party at least five (5) days prior to his/her termination.”

Relative to this, you are instructed to turnover your pending assignments, survey materials and identification card to your area supervisor before you can be officially cleared by this office of all obligations and be paid whatever monetary entitlements still due you.